

**From:** s 22  
**To:** s 22  
**Cc:** [Finance Governance](#)  
**Subject:** RE: Secretarys Qantas Membership [SEC=OFFICIAL]  
**Date:** Wednesday, 28 February 2024 3:49:04 PM  
**Attachments:** [image002.png](#)  
[image003.png](#)

OFFICIAL

Hi s 22,

Yes, I will make note of this and ensure the membership is reported as part of the Quarter 4 annual declaration.

Kind regards,

s 22 | Assistant Director  
Assurance & Risk  
Legal and Assurance Branch  
Corporate Strategy and Operations

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**From:** s 22  
**Sent:** Wednesday, February 28, 2024 3:27 PM  
**To:** s 22  
**Subject:** FW: Secretarys Qantas Membership [SEC=OFFICIAL]

OFFICIAL

Hi s 22

s 22 well.

When we declare annual airline memberships in Quarter 4 please can we also include Jenny's Virgin Membership (she has been a member since 2014).

Thanks

s 22  
s 22 - Executive Assistant to the Secretary | Jenny Wilkinson PSM  
Department of Finance

**T:** s 22 **M:** s 22 **E:** s 22 [@finance.gov.au](mailto:s 22@finance.gov.au)

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**From:** s 22 [@finance.gov.au](mailto:s 22@finance.gov.au)  
**Sent:** Thursday, January 11, 2024 11:13 AM  
**To:** s 22 [@finance.gov.au](mailto:s 22@finance.gov.au)  
**Subject:** FW: Secretarys Qantas Membership [SEC=OFFICIAL]

OFFICIAL

Hi There

The team has let me know that this one has already been reported and that going forward they intend to make annual declarations in Quarter 4 (1 April – 30 June).

I've popped the hardcopy back in your in-tray, but any questions let me know.

Regards

s 22

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**From:** s 22 [@finance.gov.au](mailto:s 22@finance.gov.au)  
**Sent:** Thursday, January 11, 2024 11:01 AM  
**To:** s 22 [@finance.gov.au](mailto:s 22@finance.gov.au)  
**Cc:** Hoffmeister, Kelly <[Kelly.Hoffmeister@finance.gov.au](mailto:Kelly.Hoffmeister@finance.gov.au)>  
**Subject:** RE: Secretarys Qantas Membership [SEC=OFFICIAL]

OFFICIAL

Hi s 22

We had included the Secretary's annual declaration of Qantas membership in Quarter 1 reporting (1 July to 30 September 2023) – refer to [Department of Finance Gifts and Benefits - 2023-24](#) | [Department of Finance](#). We will intend to include annual declarations of airline memberships in Quarter 4 reporting (1 April – 30 June) on an ongoing basis.

Please let me know if you wish to discuss (note: I am out of the office from 11am, but available tomorrow morning).

Kind regards,

s 22 | Assistant Director  
Assurance & Risk  
Legal and Assurance Branch  
Corporate Strategy and Operations

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**From:** s 22 [@finance.gov.au](mailto:s 22@finance.gov.au)  
**Sent:** Thursday, January 11, 2024 10:54 AM  
**To:** s 22 [@finance.gov.au](mailto:s 22@finance.gov.au)  
**Cc:** Hoffmeister, Kelly <[Kelly.Hoffmeister@finance.gov.au](mailto:Kelly.Hoffmeister@finance.gov.au)>  
**Subject:** FW: Secretarys Qantas Membership [SEC=OFFICIAL]

OFFICIAL

Hi s 22

The Secretary's Office is querying if the membership below needs to be added to EC24-000002.  
If so, let me know and I will assign the item back to you in PDMS.  
If it doesn't need to be added, let me know the rationale and I am happy to chat them.

Regards

s 22

s 22 | Executive Officer to Grant Lovelock PSM

A/g Deputy Secretary | Business Enabling Services

Department of Finance

T: s 22

E: [bes.executive@finance.gov.au](mailto:bes.executive@finance.gov.au)

A: One Canberra Avenue, Forrest ACT 2603

From: s 22 <[s 22@finance.gov.au](mailto:s 22@finance.gov.au)>

Sent: Thursday, January 11, 2024 10:38 AM

To: s 22 <[s 22@finance.gov.au](mailto:s 22@finance.gov.au)>

Subject: Secretary's Qantas Membership [SEC=OFFICIAL]

OFFICIAL

12/12/2023



### 3. Who was the Gift or Benefit received for?

[Note : If you have registering the Gift or Benefit on behalf of someone else, please enter the name of the person receiving the Gift or Benefit] \*

Secretary Wilkinson

### 4. Business Group/Division \*

- ☒ Secretary's Office
- ☐ Business Enabling Services Group
- ☐ Budget Group
- ☐ Commercial Group
- ☐ Governance and Resource Management Group

### 5. Describe the Gift or Benefit received

[Examples : Business Council dinner, Post Budget address lunch, Shareholders' dinner, Gift Voucher] \*

Annual declaration of Qantas Chairman's Lounge Membership.

Note: The Secretary was gifted partner membership to the Qantas Chairman's Lounge on 9 May 2008.

Qantas changed the Secretary's membership from a partner membership to prime membership on 12 August 2022. No additional benefits have been received with the change in membership.

s 22 - Executive Assistant to the Secretary | Jenny Wilkinson PSM

Department of Finance

T: s 22 M: s 22 E: s 22 <[s 22@finance.gov.au](mailto:s 22@finance.gov.au)>

