



## CONFLICT OF INTEREST DECLARATION

### SPC – 3773 - Expression of Interest – Leased Office Accommodation – Canberra The Commonwealth of Australia as represented by the Australian Taxation Office (ATO)

I have been asked to disclose any interest that I may have which would preclude me from undertaking my role in any evaluation or as an adviser in the evaluation of the procurement process for the procurement of leased office accommodation for the Commonwealth.

I understand that a conflict of interest can arise out of any relationship, either personal, financial or professional, with any potential tenderer, or employee or adviser of any potential tenderer, such that a potential tenderer, or any employee or adviser of a potential tenderer, or myself or a member of my direct family, could benefit personally in some way from the outcome of the procurement process.

I declare below relationships which may give rise to a conflict of interest :

Colliers International (Colliers) are involved in many property projects within the Canberra Office and may have leasing agents working for one or more of the landlords of the potential properties that may be considered/evaluated in this procurement. However, those leasing agents work in a different business unit within Colliers from the WOAG contract team and use separate IT systems including separate firewall infrastructure. Colliers have also set up separate Drives for storing of documentation, which are only accessible by employees directly involved in this procurement exercise.

Colliers International also has a strong Code of Ethics (Code) policy that covers all employees to provide guidance and policy on a variety of matters pertaining to this issue. The policy covers principles and standards relating to personal relationships, conflicts of interests, government clients and anti-bribery etc. All Colliers employees are held accountable to the Code.

I am aware of the requirement for strict probity in the procurement process and if I subsequently discover that there is a relationship with any potential respondent which does or may constitute a conflict of interest, I will immediately report it to the delegate.

I will also immediately report to the delegate any direct or indirect contact that I have with any potential tenderer, or any employee or adviser of any potential tenderer, which is not officially authorised, including any approach made to me in the way of a direct or implied offer of future employment or other benefit.

Dated the 23 April 2020

Signed: s47F

Name: s47F

Address: s47F