



AGENCY GUIDANCE

Key information, changes and deadlines for the 2023-24 Supplementary Additional Estimates Appropriation Bills (Appropriation Bills Nos. 5 and 6) and Portfolio Supplementary Additional Estimates Statements (PSAES) that will be tabled in Parliament on Budget night (Tuesday, 14 May 2024).

Chief Financial Officers (CFOs) are to **ensure** that amounts contained in Appropriation Bills Nos. 5 and 6 and the PSAES reflect only Government policy/Government decisions.

Chief Financial Officer (CFO) Sign-Offs

1. All entities that will be receiving appropriations through Appropriation Bills Nos. 5 and 6 are required to submit CFO sign-offs but only for those Appropriation Bills through which they will be receiving appropriations.
2. By **COB Monday, 22 April 2024**, entities are required to provide to appropsignoffs@finance.gov.au, copying in their responsible Agency Advice Unit (AAU) in the email, the following reports and CFO sign-off page which are available in the Central Budget Management System (CBMS) **as applicable**.

- a. The Appropriation Bills Nos. 5 & 6 reports:

[All Reports tile](#) → [Statutory Reports](#) → [Appropriation Bills](#) → [Supplementary Bills](#) → [Appropriation Bill 5 – Portfolio Summary and Detail](#)

[All Reports tile](#) → [Statutory Reports](#) → [Appropriation Bills](#) → [Supplementary Bills](#) → [Appropriation Bill 5 – Summary](#)

[All Reports tile](#) → [Statutory Reports](#) → [Appropriation Bills](#) → [Supplementary Bills](#) → [Appropriation Bill 6 – Portfolio Summary and Detail](#)

[All Reports tile](#) → [Statutory Reports](#) → [Appropriation Bills](#) → [Supplementary Bills](#) → [Appropriation Bill 6 – Summary](#)

When running the reports entities must select the following parameters:

Field	Value
Update	= 2025.03 – 2024/25 Budget
Portfolio	= Your Portfolio
Entity	= Your Entity
Budget Stage	= 010 - Validated
Report Status	= 1-Draft
Reporting Date	= 30/06/2024

- b. The CFO sign-off form for the Appropriation Bills reports:

Note: one sign-off page can be used to cover both Supplementary Additional Estimates (SAEs) Bills reports – where applicable

[All Reports tile](#) → [Statutory Reports](#) → [Appropriation Bills](#) → [CFO Sign-off Page](#)



When running the CFO sign-off page report entities must select the following parameters:

Field	Value
Update	= 2025.03 – 2024/25 Budget
Portfolio	= Your Portfolio
Entity	= Your Entity
Report Type	= Supplementary Estimates
Reporting Date	= 30/06/2024

3. The CFO sign-off form should be included with all reports being signed off. Electronic signatures are acceptable on CFO sign-off forms, as is email approval from the CFO with the Appropriation Bills reports attached.
4. CFO sign-off is only required for those Appropriation Bills through which the entity will be receiving appropriations. For example, if an entity is only receiving appropriations through Appropriation Bill No. 5, the CFO does not need to sign-off on the Appropriation Bill No. 6 report.
5. The Portfolio Department CFO may sign-off Appropriation Bills reports for any entity within their portfolio. If an entity CFO is not available to sign-off on the Appropriation Bills reports, alternative arrangements should be made with a more senior officer in the entity or with the Portfolio Department CFO to ensure a timely sign-off submission. If alternative arrangements are made, the name and position of the signatory must be clearly stated on the CFO sign-off page or email body of the submission.
6. Please note the figures included in the Appropriation Bills that are tabled in Parliament are generated directly from CBMS for publication.
 - a. Any manual changes/annotations made on Appropriation Bills sign-off pages mean that incorrect data is currently captured in CBMS and may be published.
 - b. In addition, Cash Management budgets for annual appropriations are based on estimates entered against those accounts and appropriation codes used to produce Appropriation Bills, so it is important that entities ensure their 2023-24 estimates reflect the expected cash required.
 - c. Entities should ensure any necessary adjustments are entered and validated to correct estimates before the close of the Budget estimates update.
 - d. Manual adjustments to generated reports will only be accepted in exceptional circumstances. In such cases, on the statutory Appropriation Bills reports generated from CBMS accompanying the CFO sign-off form, the incorrect numbers should be struck out with the correct numbers written beside.
 - e. Before making any manual adjustments as part of Appropriation Bills CFO sign-offs, entities should email appropsignoffs@finance.gov.au to confirm whether they will be accepted.
7. Where an entity expects to be affected by a late decision, that is, a decision to be taken after the CFO sign-off date of **Monday, 22 April 2024**, entities and/or AAUs must notify appropsignoffs@finance.gov.au as soon as possible.
 - a. If sign-offs are received after the due date, it may be too late in the production process to include the appropriation amounts in the Appropriation Bills.
 - b. Where changes occur after the CFO sign-off has been submitted, the affected entity must provide an updated sign-off to appropsignoffs@finance.gov.au and copying in their AAU as soon as practicable.



Updating Annual Appropriation Estimates

8. Entities are required to update their appropriation estimates in CBMS for Appropriation Bills Nos. 5 and 6 by **COB Wednesday, 17 April 2024**.
9. The Appropriation Bills Matrix specifies the required parameters for an estimate adjustment to flow to the Appropriation Bills and can be found in CBMS:
[User Support](#) → [Guidance and Resources](#) → [Reference Material](#) → [Appropriation Bills Matrix](#)
10. Estimate entries seeking to provide appropriations in 2023-24 should be entered against Appropriation Bills Nos. 5 and 6 in CBMS for entities to receive their funding in the 2023-24 (current) year. Where entities are seeking funding for 2024-25 and beyond, estimate entries should be entered against Appropriation Bills Nos. 1 and 2 in CBMS.

Decisions Taken But Not Yet Announced

11. Appropriations must not be sought in the Appropriation Bills Nos. 5 and 6 for measures which will be announced after the introduction of the Appropriation Bills Nos. 5 and 6 into Parliament on Tuesday, 14 May 2024. These measures must be included in the Contingency Reserve (CR).
12. Amounts in the CR do not represent appropriated amounts. Therefore, these amounts are not available to spend until they are released from the CR and appropriated in Appropriation Bills.
13. Once the decision has been announced, the amount that has been included in the CR can be released and moved to the next set of Appropriation Bills.

Quality Assurance Tips

14. Entities must undertake quality assurance for information included in the Appropriation Bills in the lead-up to the CFO sign-off, including checking the accuracy of information and figures such as the entity and portfolio names, outcome statements, appropriation amounts and ensuring there are no net-negative appropriation amounts in the Appropriation Bills.

Net-Negative Amounts in Appropriation Bills

15. Net-negative appropriations occur when the overall reduction in appropriation estimates for an entity's outcome and/or appropriation item (for example, as a result of savings measures, reversals, corrections, and/or estimates variations) is greater than the overall increase in new funding made available to the entity for that outcome and/or appropriation item.
16. As Appropriation Bills don't generally include net-negative amounts, these will be replaced with a nil amount in the Bills. To ensure that the entity's funding is reduced in accordance with government decisions, the Department of Finance (Finance) will withhold (under section 51 of the *Public Governance, Performance and Accountability Act 2013*) an amount equivalent to the net-negative amount from the entity's available appropriation item of the same type and in the same financial year. This may have an unforeseen and potentially undesirable effect on the entity's appropriation available for budgeted expenditure.



17. It is preferable to avoid having net-negative appropriations in Appropriation Bills in the first instance, particularly where these occur due to unintentional estimates errors. Entities can check whether they have any net-negative appropriation amounts in Appropriation Bills Nos 5 and 6 by running CBMS Reports AE.OR.11 *Annual Estimates Appropriation QA Report* and/or AE.OR.13 *Annual Estimates Detail Listing AEIFRS Report (PBF)*. Refer to [Attachments E and F](#) to this EM on how to utilise CBMS Report AE.OR.11 *Annual Estimates Appropriation QA Report* to check for net-negatives.
18. Specifically, entities should check the following appropriation items:
- Appropriation Bill (No. 5):
- a. Departmental item – total of all outcomes must be positive;
 - b. Departmental Capital Budget item – total of all outcomes must be positive;
 - c. Departmental Operating item – total of all outcomes must be positive;
 - d. Administered Capital Budget item – each outcome must be positive;
 - e. Administered Operating item – each outcome must be positive; and
 - f. Corporate Entity item – must be positive.
- Appropriation Bill (No. 6):
- g. Payments to States, ACT, NT and local government item – each outcome must be positive;
 - h. New Administered Outcomes item – each outcome must be positive;
 - i. Equity Injections item – total of all outcomes must be positive;
 - j. Administered Assets and Liabilities item – total of all outcomes must be positive; and
 - k. Corporate Entity item – must be positive.
19. Should entities identify net-negatives for any of the above appropriation items, they must advise their AAU as soon as practicable and work together to enter correcting estimates adjustments, with a view to eliminate net-negatives prior to the Bills being finalised. CFOs should not be asked to sign-off on Bills which contain net-negative appropriations for their entity.



Quality Assurance Checklist – Appropriation Bills	
Finalising Estimates	<p>1. Have you generated the relevant Appropriation Bills Report(s) and QA Reports?</p> <p><input type="checkbox"/> NO - run the relevant Appropriation Bills Report(s) and QA Reports.</p> <ul style="list-style-type: none"> o The Appropriation Bills Reports can be found in CBMS under: <i>All Reports → Statutory Reports → Appropriation Bills → Supplementary Bills</i> o The Appropriation Bills QA Report will give you a breakdown of the estimates pulling through to the Appropriation Bills Reports, and can be found in CBMS under: <i>All Reports → Operational Reports → Estimates → Annual Estimates → AE.OR.11 Annual Estimates Appropriations QA Report</i> <p>YES - go to step 2</p>
	<p>2. Are the amounts displayed in the Appropriation Bills Report and QA Report what you expect?</p> <p><input type="checkbox"/> NO - run the Annual Estimates Details Report, then go to step 3.</p> <ul style="list-style-type: none"> o The Details Report can be found in CBMS under: <i>All Reports → Operational Reports → Estimates → Annual Estimates → AE.OR.13 Annual Estimates Detail Listing AEIFRS Report (PBF)</i> <p>YES - go to step 6</p>
	<p>3. Have the appropriation estimates been entered consistent with the Appropriation Bills Matrix?</p> <p><input type="checkbox"/> NO - the estimates will need to be reversed and re-entered with the correct values.</p> <ul style="list-style-type: none"> o The Appropriation Bills Matrix can be found in CBMS under: <i>User Support → Guidance and Resources → Reference Material → Appropriation Bills Matrix</i> <p>YES - go to step 4</p>
	<p>4. Have the correct and current outcomes and programs been used?</p> <p><input type="checkbox"/> NO - the estimates will need to be reversed and re-entered against the correct outcomes and programs.</p> <p>A list of active outcome and program codes can be found in CBMS under: <i>All Reports → Reference Data Set Reports → RDS – Hierarchy for Portfolio, Agency, Outcome, Program</i></p> <p>YES - go to step 5</p>
	<p>5. Are the amounts in the Appropriation Bills Report now correct?</p> <p><input type="checkbox"/> NO - contact your AAU in the first instance. If your AAU is unavailable, contact the Annual Appropriations Team (annual.appropriations@finance.gov.au).</p> <p>YES - go to step 6</p>
	<p>6. Are the entity name and the outcome description(s) in the Appropriation Bills Reports correct?</p> <p><input type="checkbox"/> NO - contact your AAU in the first instance. If your AAU is unavailable, contact the Annual Appropriations Team (annual.appropriations@finance.gov.au).</p> <p>YES - go to step 7.</p>
Sign-offs	<p>7. CFO Sign-off</p> <ol style="list-style-type: none"> 1. Generate the CFO sign-off page and provide this to your CFO for sign-off, along with the relevant Appropriation Bills Report(s). <ul style="list-style-type: none"> o The CFO sign-off page can be found under: <i>All Reports → Statutory Reports → Appropriation Bills → CFO Signoff Page</i> o CFO sign-offs are only required for Appropriation Bills through which the entity will be receiving an appropriation. 2. Send a copy of the signed CFO sign-off page and relevant Appropriation Bills Report(s) to appropsignoffs@finance.gov.au, and copy in your AAU.



Portfolio Supplementary Additional Estimates Statements (PSAES)

20. The PSAES are 'relevant documents' under the *Acts Interpretation Act 1901* to aid the interpretation of the Appropriation Acts.
21. Portfolio Departments are to coordinate the publication of the PSAES consistent with the timelines for the 2024-25 Portfolio Budget Statements (PB Statements) so that PSAES can be printed and tabled when the Appropriation Bills Nos. 5 and 6 are introduced in Parliament on Budget night (Tuesday, 14 May 2024).
22. Only entities which require funding through the Appropriation Bills Nos. 5 and 6 (SAEs Bills) will be required to prepare a PSAES chapter.
23. The 2023-24 PSAES utilise the short form of the PB Statement templates. The templates provided only capture changes to entities' reporting since the 2023-24 Portfolio Additional Estimates Statements for their:
 - a. Performance information;
 - b. Table 1.1 - Supplementary additional estimates measures;
 - c. Table 1.2 - Supplementary additional estimates and variations to from measures and other variations;
 - d. Table 1.3 - Appropriation Bill (No. 5) 2023-24; and
 - e. Table 1.4 - Appropriation Bill (No. 6) 2023-24.

For PSAES, entities are **not required** to prepare a set of budgeted financial statements for their 2023-24 PSAES chapter.

24. Entities **need to ensure** that their entity name, outcome statements and supplementary additional appropriation amounts contained in the PSAES reflect Government policy/Government decisions. Entities will need to ensure their PSAES templates are ready for publication by referring to the section on *Entity Quality Assurance and Attachment D Online file publication checklist for data.gov.au* below.
25. All measures tied to Appropriation Bills Nos. 5 and 6 **should be** reported in the PSAES and **should not be** included in the 2024-25 PB Statements. The approach adopted is consistent with prior SAEs update rounds published in previous years where:
 - a. Budget measures must match the final measures list provided by Finance before being reported. Measure figures are to be reported on the same basis in which Budget Paper No. 2 (BP No. 2) is prepared on a Government Financial Statistics (Underlying Cash) basis.

For advice on final measures titles and descriptions to be published in BP No. 2, please contact your AAU.

26. More broadly, entities **must exclude** financial and performance related information relating to the Appropriation Bills Nos. 5 and 6 from their 2024-25 PB Statements as the SAEs Bills will be tabled at the same time as the 2024-25 Appropriation Bills (No. 1 and No. 2) (the 2024-25 Budget Bills) on Budget night. This is because the SAEs Bills will not have been passed nor have received royal assent prior to finalisation of the 2024-25 PB Statements.
27. An entity needs to provide performance information in their PSAES where a new program is established, or existing program is materially changed as a result of the additional 2023-24 funding provided.



Paper and format specifications

28. Hard copies of the PSAES must be produced on standard B5 size paper (17.6 cm x 25 cm) with the following font requirements:
 - a. for tables (including those in the Excel workbook), Arial and 8 point (minimum font size 7.5 point)
 - b. for other text (in the Word template), Book Antiqua and 10 point.
29. Adherence to the fonts and styles provided in the Finance issued PSAES templates (available for download from CBMS > Guidance and Resources) ensures that the PSAES are consistent with other budget documents and related papers.
30. For the covers, entities must use 'Tablex System Board 250gsm – White Offset' paper with the cover text in black. This is the same paper used for producing the 2024-25 PB Statements.
31. For consistency and only where possible depending on the thickness of the PSAES book, Portfolios should include their Portfolio name so that it is clearly visible on the spine of the book.
32. Attachment G – 2023-24 PSAES Covers contains Adobe InDesign, editable versions of the covers, including embedded fonts.
 - a. Portfolios will need to ask their Media/Publications teams to edit the covers using Adobe InDesign to insert the portfolio and department name, prior to providing the covers to Canprint for printing.
 - b. The PDF file only contains snapshots of what the InDesign files look like. There are two snapshots – a cover with a spine (first two pages) and a cover without a spine (last two pages).
 - c. It is recommended that entities use the latest version of Adobe InDesign v19.x when editing the 2023-24 PSAES covers, this is because v18.x is no longer compatible.

Entity quality assurance and Attachment D Online file publication checklist for data.gov.au

33. Each entity is responsible for ensuring all information in their PSAES is current, correct and **matches data in CBMS**, as CBMS will provide the source data for the Bills.
34. Appropriation amounts included in the PSAES **must** match amounts in the Appropriation Bills Nos. 5 and 6. Once the Bills have been passed by Parliament and receive royal assent, the Appropriation Acts are law and take precedence over information in the PSAES.
35. Entities **must** use the templates provided at Attachments B, C and G to prepare their PSAES.
36. Measure titles and descriptions published in the PSAES should be consistent with those being published in BP No. 2 and should not be printed until BP No. 2 is cleared. Please contact your AAU for advice on final measure titles and descriptions.
37. PB Statements and the PSAES **are under embargo** until tabled in the Senate, which is expected around 8.15pm on Budget night on Tuesday, 14 May 2024.
38. PSAES financial tables will be published on www.data.gov.au as part of the Government's Open Government initiative. Portfolio Departments are required to send cleaned Excel copies of the PSAES financial tables via Protected-rated email to budget_framework@finance.gov.au by **4:30PM Monday, 13 May 2024** (consistent with the 2024-25 PB Statement requirements). All extraneous material should be removed.



39. Please refer to Attachment D for a checklist for preparing the Excel copies of PSAES financial tables for data.gov.au publication purposes. Tables may be returned to Portfolio Departments for urgent correction if required.
40. Entities must provide a full copy of the PSAES in Adobe PDF format for digital tabling and the Budget media lockup by emailing both budget_framework@finance.gov.au and the budgetcommunications@treasury.gov.au mailboxes.
41. Additional information for preparing the PSAES, including key dates, contacts and delivery requirements, is outlined below.



Key Contacts for Appropriation Bills and PSAES

Department of Finance

In the first instance, entities should contact their AAU for enquiries.

For guidance on the preparation of the PSAES (including publication on data.gov.au but excluding performance reporting), entities can contact the Accounting Framework and Capability Support Team:

- by email (emails rated up to Protected) budget_framework@finance.gov.au
- Budget Framework hotline (02) 6215 3111

For guidance on the production of Appropriation Bills and the CFO sign-off process, entities should contact the Annual Appropriations Team (annual.appropriations@finance.gov.au).

The Department of the Treasury (Treasury)

Treasury determines the formatting for the PSAES templates and uploads the Statements links to www.budget.gov.au. Treasury also coordinates the Budget lock-up at Australian Parliament House and undertakes budget coordination activities at the agency level. The appropriate areas in Treasury can be contacted for:

- General budget communication queries budgetcommunications@treasury.gov.au
- Design and formatting creativeservices@treasury.gov.au
- Budget website budget-website@treasury.gov.au
- Treasury Budget Communications Team can also be contacted on (02) 6263 3788

CanPrint

CanPrint is the preferred printer for PSAES and PB Statements. If printing is carried out 'in-house' or with another printer, entities must liaise with Finance to ensure that cover stock, colour and text is consistent with all other Portfolios.

It is the responsibility of each Portfolio Department to arrange the printing and secure freighting of their PSAES and PB Statements.

Contact details for CanPrint Communications Pty Ltd are:

- Debbie Shields dshields@canprint.com.au (02) 6295 4438
- Deepika Khadgi dkhadgi@canprint.com.au (02) 6295 4486
- Address: CanPrint Communications Pty Ltd
16 Nyrang Street
Fyshwick ACT 2609

Senate Table Office

The **Senate Table Office** receives deliveries from entities of PSAES and PB Statements for the Senate, House of Representatives, Budget lockup and the Parliamentary Library. Their contact details are:

- Documents officer table.docs@aph.gov.au (02) 6277 3037
- Address: Room SG 25
Department of the Senate
Parliament House
Canberra ACT 2600



Key Dates and Deadlines:

Date Due	Action Required
Appropriation Bills Nos. 5 and 6 (SAEs Bills)	
By COB Wednesday, 17 April 2024	Entities are required to update their appropriation estimates in CBMS for Appropriation Bills Nos. 5 and 6.
By COB Monday, 22 April 2024	Appropriation Bills CFO sign-offs and relevant reports due to appropsignoffs@finance.gov.au , copying in relevant AAUs.
Tuesday, 14 May 2024	Budget night – SAEs Bills introduced in Parliament.
Portfolio Supplementary Additional Estimates Statements (PSAES)	
By 4:30pm Monday, 13 May 2024	<p>PSAES hard copy books printed and delivered to both Senate Table Office at Parliament House and the Department of Finance by Portfolios.</p> <p>PDF copies of the full PSAES emailed via Protected-rated email to budget_framework@finance.gov.au (addressed to Alex Berry) and budgetcommunications@treasury.gov.au. Please ensure this email is separate to the email providing the 2024-25 PB Statements.</p> <p>Separate, cleaned PSAES Excel workbooks for each entity containing Tables 1.1, 1.2, 1.3 and 1.4 for publication on data.gov.au emailed via Protected-rated email to budget_framework@finance.gov.au (addressed to Alex Berry).</p> <p>The URL, where PSAES will be posted, emailed to the Treasury at budgetpublishing@treasury.gov.au.</p>
<p>Tuesday, 14 May 2024, following tabling <u>in the Senate</u></p> <p>(please refer to the Senate Dynamic Red to confirm tabling: https://parlwork.aph.gov.au/Senate/DynamicRed)</p>	<p>Portfolio Departments are to publish their PSAES on their website.</p> <p>Portfolios to deliver PSAES to remaining recipients.</p>



Number of books

<p>For delivery by 4:30 pm Monday, 13 May 2024 (minimum 116 copies) Treasury will separately advise portfolio departments on the delivery arrangements (including book numbers required) for the Treasury media and stakeholder budget lockups once the format for the 2024-25 Budget’s presentation has been determined</p>	
<p>Parliament House: Documents Officer – Senate Table Office, Room SG 25 Department of the Senate Parliament House CANBERRA ACT 2600 ph: (02) 6277 3037</p> <p>The books <u>must</u> be separately boxed as follows:</p> <ul style="list-style-type: none"> • 40 copies – Senate • 15 copies – House of Representatives • 25 copies – Parliamentary Library. <p>Note:</p> <ul style="list-style-type: none"> • Books for Parliament House are to be delivered to a single location – the Senate Table Office, which will arrange for the books to be distributed to recipients. Please do not leave the books at the loading dock until they are picked up by the Senate Table Office. • CanPrint will deliver these copies to Parliament House on the Portfolios’ behalf. 	<p>80 copies</p> <p>Plus</p> <p>Books required for both the <i>Treasury media lockup</i> and <i>Treasury stakeholder lockup</i> as advised by the Treasury</p>
<p>Department of Finance: Accounting Framework and Capability Support Team c/o Alex Berry Financial Analysis, Reporting and Management Department of Finance One Canberra Avenue FORREST ACT 2603 ph: (02) 6215 3111</p> <p>Note:</p> <ul style="list-style-type: none"> • CanPrint will deliver copies to Finance on the portfolios’ behalf. • This allocation includes the copy for the Finance Secretary as required under the Requirement for Performance Information included in PB Statements (Finance Secretary Direction under section 36(3) of the PGPA Act). • Of the 36 Finance copies, a number of copies are already allocated to your AAU. 	<p>36 copies</p>
<p>Your Portfolio Minister and advisers (following the Minister’s sign-off on the final document)</p>	<p>Portfolios are responsible for confirming required numbers and the delivery of the books with their Minister’s office.</p>
<p>The Minister representing the Portfolio in the other Chamber</p>	



For delivery to Parliamentary Committees and the Commonwealth Library Deposit Free Issue Scheme <u>after tabling on Budget night</u>	
Library deposit scheme + additional copies required for your committee	
<p>Parliamentary Committees</p> <p>The PSAES books only need to be sent to your Portfolio's relevant parliamentary committee(s). Please address and mail to your relevant Committee after tabling has occurred:</p> <p>[Name of Committee] PO Box 6100 Parliament House CANBERRA ACT 2600</p>	
<p>Community Affairs (Health and Aged Care, and Social Services)</p> <p>Estimates Officer ph: (02) 6277 3515 email: community.affairs.sen@aph.gov.au</p>	5 copies
<p>Economics (Industry, Science and Resources, and Treasury)</p> <p>Estimates Officer ph: (02) 6277 3540 email: economics.sen@aph.gov.au</p>	3 copies
<p>Education and Employment (Education, and Employment and Workplace Relations)</p> <p>Estimates Officer ph: (02) 6277 3521 email: eec.sen@aph.gov.au</p>	6 copies
<p>Environment and Communications (Climate Change, Energy, the Environment and Water, and Infrastructure, Transport, Regional Development, Communications and the Arts (Communications and the Arts functions only))</p> <p>Estimates Officer ph: (02) 6277 3526 email: ec.sen@aph.gov.au</p>	5 copies
<p>Finance and Public Administration (Finance, Parliamentary Departments, and the Prime Minister and Cabinet)</p> <p>Estimates Officer ph: (02) 6277 3846 email: fpa.sen@aph.gov.au</p>	8 copies
<p>Foreign Affairs, Defence and Trade (Defence (including Veterans' Affairs), Foreign Affairs and Trade)</p> <p>Estimates Officer ph: (02) 6277 3535 email: fadt.sen@aph.gov.au</p>	6 copies
<p>Legal and Constitutional Affairs (Attorney-General's and Home Affairs)</p> <p>Estimates Officer ph: (02) 6277 3560 email: legcon.sen@aph.gov.au</p>	3 copies
<p>Rural and Regional Affairs and Transport (Agriculture, Fisheries and Forestry, and Infrastructure, Transport, Regional Development, Communications and the Arts (Infrastructure, Transport and Regional Development functions only))</p> <p>Estimates Officer ph: (02) 6277 3511 email: rrat.sen@aph.gov.au</p>	3 copies
<p>Commonwealth Library Deposit and Free Issue Schemes (LDS)</p> <p>email: info@dta.gov.au ph: 02 6120 8707 website: www.dta.gov.au/help-and-advice/guides-and-tools/commonwealth-library-deposit-and-free-issue-schemes</p>	8 copies (Please check Library Deposit website prior to printing)