



Central Budget Management System - Department of the Treasury Officer Decision Making Module Access Form

Please complete the form on screen then submit to the CBMS Service Centre. Finance will then seek authorisation from your Assistant Secretary.

1. User Information

Access

New User Existing User | UserID:

Add Access Remove access Change user details

First Name:

Last Name:

Telephone:

Mobile:

Email:

2. Token Details

Type of Token

Hard (physical)

Soft (Smartphone app)

Postal Address:

3. Required Access

Your CBMS Decision Making module access roles will be provided according to your work area. Please choose one area from the options below.

Work Area:

Note: TAD Coordination users will be provided with a secondary CBMS account. A second access form is not required.

Other, please specify:

4. Authorisation

I agree to the [User Responsibilities](#) for accessing and using CBMS and that training must be successfully completed before module access is granted.

Select the Submit button below to submit and send the form to the CBMS Service Centre. Finance will then seek authorisation from your Assistant Secretary. It is the entity user's responsibility to ensure that the Assistant Secretary approves the form in a timely manner.