

Contract Management Guide Change Log

<https://www.finance.gov.au/government/procurement/contract-management-guide>

Change No.	Change Type	Requirement	Reason	Location	Description of Change	Date Updated	Comments
Version: Version 1						Version Issue Date: 18/04/2019	
Version: Version 1.1						Version Issue Date: 01/07/2019	
CM001	Content	Mandatory	Formatting	Page 34 – Info Text – Making Payments	created hyperlink to RMG 417	1/07/2019	Amendments to the RMG 417 Pay on Time policy effective 1 July 2019
CM002	Content	Advisable	Best Practice	Page 47 – 4.3.4	Consider any options for extending the term of the panel -inclusion of statement for digital or ICT panels on the Digital Sourcing Panel Policy	1/07/2019	Policy effective as of 1 July 2019 as per the DTA website
CM003	Content	Mandatory	Policy/Legislation	Page 55 – Glossary	Insert definition of Statement of Tax Record under the Black Economy Procurement connected policy	1/07/2019	Policy effective as of 1 July 2019 as per Treasury website
CM004	Content	Mandatory	Policy/Legislation	Page 17 – 0.2 Develop a contract management plan – l.	Insurances and guarantees - include Statement of Tax Record under the Black Economy Procurement connected policy	1/07/2019	Policy effective as of 1 July 2019 as per Treasury website
CM005	Content	Mandatory	Policy/Legislation	Page 22 – 1.3 Set up contract administration – g.	Include Statement of Tax Record under the Black Economy Procurement connected policy	1/07/2019	Policy effective as of 1 July 2019 as per Treasury website
CM006	Content	Mandatory	Policy/Legislation	Page 24 – 1.8 Conduct a contract start up meeting – h.	Include Statement of Tax Record under the Black Economy Procurement connected policy	1/07/2019	Policy effective as of 1 July 2019 as per Treasury website
CM007	Content	Mandatory	Policy/Legislation	Page 33 – 2.8 Performing contract administration tasks – c.	Include Statement of Tax Record under the Black Economy Procurement connected policy	1/07/2019	Policy effective as of 1 July 2019 as per Treasury website
Version: Version 1.2						Version Issue Date: 19/11/2019	
CM008	Hyperlinks	Advisable	External Reference	Throughout the guide	Redirection of all Finance website links	8/11/2019	Redirection of all Finance website links due to website redevelopment changing URLs
CM009	Content	Optional	Typo	Page 26 - Info Text	Amend title to "Types of Conflict of Interest"	8/11/2019	

Version: Version 1.3						Version Issue Date: 01/01/2020	
CM011	Hyperlinks	Mandatory	Policy/Legislation	Page 4, 7 & 8	Change references from RMG 416 to RMG 417	1/01/2020	Content form <i>RMG416 Facilitating Supplier Payment through Payment Card</i> has been merged with <i>RMG 417 Supplier Pay on Time or Pay Interest</i> effective 1/1/2020
CM012	Content	Advisable	Policy/Legislation	Page 8 - Vendor terms	Include paragraph detailing RMG417 issues	1/01/2020	Clarification of payment terms for vendor contracts in line with RMG 417.
CM013	Content	Mandatory	Policy/Legislation	Page 34 – Info Text – Making Payments	Inclusion of details concerning new policy in RMG 417 - applicability of 20 day payment terms and e-invoicing	1/01/2020	Clarification of applicability of 20 day payment terms and e-invoicing in line with changes to <i>RMG 417 Supplier Pay on Time or Pay Interest</i> effective 1/1/2020.
Version: Version 1.4						Version Issue Date: 13/11/2020	
CM014	Content	Advisable	Policy/Legislation	Page 30 - Info text - Modern slavery risks in procurement	Inclusion of advice to manage modern slavery risks in contracts	13/11/2020	Following the introduction of the Modern Slavery Act (Cth) 2018, Australian Border Force has introduced guidance on managing modern slavery risk in procurement.
Version: Version 1.5						Version Issue Date: 14/12/2020	
CM015	Content	Advisable	Policy/Legislation	Page 31 - Info text - Sustainable Procurement	Inclusion of advice to manage sustainable procurement targets in contracts	14/12/2020	Revised CPRs of 14 Dec 2020 Include guidance on consideration of sustainable procurement. DAWE has released a revised Sustainable Procurement Guide.
Version: Version 1.6						Version Issue Date: 12/07/2023	
CM016	Hyperlinks	Advisable	External Reference	Throughout the guide	Correction of outdated links	12/07/2023	Checking and correction of all website links due to website redevelopment changing URLs.
CM017	Content	Advisable	Policy/Legislation	Page 16, 17, 18, 19, 22, 23, 24, 28, 32, 34, 50, 51 55	Inclusion of extended guidance on Privacy, Information and Cyber Security	12/07/2023	Additional considerations and updated terminology surrounding Cyber Security and Privacy for inclusion in Contract Management as appropriate