**Commonwealth Awards for**

**Excellence in Risk Management 2022**

## **Risk in Focus Category: Shared Risk**

# Nomination Criteria

The Risk in Focus category focuses on a specific area of excellence in risk management practice each year. This year’s category is ‘Shared Risk’. Shared risks are those risks that extend beyond a single entity, requiring high levels of cooperation between stakeholders to effectively and collaboratively understand and manage those risks.

Good risk management includes managing risks to others, whether they relate to the provision of Government services and programs, the development of Government policy or operational risks involving multiple entities. The successful nomination will provide an example of excellence in managing risks shared with others and serve as an example that other entities can learn from.

Joint nominations are encouraged where multiple entities collaborated to manage a shared risk(s). When nominating, consider each entity’s approach to:

* identifying, assessing and coordinating the management of shared risks;
* implementing and monitoring a shared risk management plan; and
* agreeing governance arrangements with other entities.

To nominate in this category please use the template available [here](https://finance.govcms.gov.au/sites/default/files/2022-08/Nomination-Template-for-Risk-in-Focus-final.docx). For further guidance please consult the Comcover Awards for Excellence [Information Kit](https://finance.govcms.gov.au/sites/default/files/2022-07/Awards-Information-Kit-2022.docx).

Lodge your nomination electronically by COB Wednesday, **21 September** **2022** to RiskAwards@finance.gov.au

## Brief overview of your nomination

Please provide a brief overview outlining the key points of your nomination. The nomination should be written in a compelling way which makes your submission memorable and easy to read.

### Criterion 1 - Planning

The Planning criterion will demonstrate the approach your entity/entities took to identify shared risk(s) associated with a program, project or service delivery activity and/or integration into each entity’s risk management framework. Outline the strategies and processes undertaken in identifying each entity’s shared risks and how the entity engaged with planning for these in consultation with co-owners of risk.

To respond to this criterion entities must demonstrate excellence by providing evidence of:

* how the different visibilities of the risk(s) and related impacts where managed;
* how exposure to the risk(s) by various stakeholders were identified;
* a structured and clear approach to formalising roles and responsibilities for managing the different aspects of the shared risk(s); and
* appropriate oversight of the shared risk(s) by relevant entities, management committees and interdepartmental governance bodies.

### Criterion 2 - Implementation

#### This criterion requires entities to provide detail on how the shared risk was successfully managed. Include activities undertaken that included collaboration between the entities which shared the risk, engaging senior executives and Ministers where necessary, the engagement of internal and external stakeholders, communication and reporting.

To respond to this criterion, demonstrate excellence by providing evidence of how:

* the management of the shared risk(s) was coordinated between Commonwealth entities but also other stakeholders (this could include other jurisdictions, the wider community, other sectors and/or the public);
* the different tolerances and appetite for risk of the stakeholders was understood and managed;
* ownership of controls and treatments were clearly defined; and
* responsibilities for reporting and escalating the risk(s) were determined and defined.

### Criterion 3 - Monitor and Measure

#### The Monitor and Measure criterion articulates the outcomes achieved and the benefits to your entity/entities and others exposed to the shared risk(s) as a result of coordination and cooperation. Include evidence of clear performance measures used to track the achievements of your shared risk initiative in the short to medium term.

To respond to this criterion entities need to demonstrate excellence by providing evidence of:

* clear performance measures being set in the short to medium term used to track the achievements of the shared risk management, which includes:
	+ performance data that reflects a number of phases;
	+ how consideration is given to outcomes and results achieved, in particular the comparison of performance prior to implementation and post implementation; and
	+ any corrective actions taken in managing the shared risk(s) to ensure success.
* benefits and results the shared risk initiative has achieved to date, or the future benefits likely to emerge;
* relevant data such as the overall reduction of incidents, as well as comparative evidence of the costs compared with the value of the results or benefits achieved; and
* how successes were measured, including qualitative and quantitative assessments and how these successes were communicated to all stakeholders.

### Criterion 4 - Sustain

#### The Sustain criterion details the longer term benefits for your entity/entities, other stakeholders, the Government or the broader community arising from your shared risk initiative.

To respond to this criterion, demonstrate excellence by providing evidence of:

* how the shared risk initiative has contributed to achieving key outcomes for each entity;
* how the initiative has contributed to achieving each entity’s objectives, the objectives of other entities and stakeholders or contributed to a whole of Government outcome – this could include the joint delivery of services or policy implementation across a number of portfolios;
* how improvements have inspired other similar initiatives in management of risk across other business areas, or integrated into each entity’s operations as business-as-usual;
* how any challenges encountered were overcome;
* how each entity’s culture has been enhanced; and
* documentation and formalisation of any changes to leadership, planning and governance; change and people management and innovation practices.