**INDEPENDENT PARLIAMENTARY EXPENSES AUTHORITY**

**ENTITY RESOURCES AND PLANNED PERFORMANCE**

**INDEPENDENT PARLIAMENTARY EXPENSES AUTHORITY**

[SECTION 1: ENTITY OVERVIEW AND RESOURCES 132](#_TOC_250008)

* 1. [Strategic direction statement 132](#_TOC_250007)
  2. [Entity resource statement 133](#_TOC_250006)
  3. [Budget measures 134](#_TOC_250005)

[SECTION 2: OUTCOMES AND PLANNED PERFORMANCE 135](#_TOC_250004)

[2.1 Budgeted expenses and performance for Outcome 1 136](#_TOC_250003)

[SECTION 3: BUDGETED FINANCIAL STATEMENTS 140](#_TOC_250002)

* 1. [Budgeted financial statements 140](#_TOC_250001)
  2. [Budgeted financial statements tables 141](#_TOC_250000)

*IPEA Budget Statements*

**INDEPENDENT PARLIAMENTARY EXPENSES AUTHORITY**

# Section 1: Entity overview and resources

## STRATEGIC DIRECTION STATEMENT

The Independent Parliamentary Expenses Authority (IPEA) was established by the

*Independent Parliamentary Expenses Authority Act 2017* (IPEA Act).

As an organisation, IPEA strives to deliver its primary functions as set out in the IPEA Act. These functions include:

* + - providing personal advice to members of parliament (parliamentarians) and persons employed under the *Members of Parliament (Staff) Act 1984* (MOP(S) staff) on travel expenses, allowances and related expenses;
    - monitoring parliamentarians and MOP(S) staff regarding travel expenses, allowances and related expenses;
    - administering travel expenses, allowances and related expenses, including processing of these claims;
    - publicly reporting on work expenses under the applicable framework; and
    - auditing work expense claims.

Consistent with its primary functions, IPEA’s activities seek to provide:

* + - clear advice to parliamentarians and MOP(S) staff on travel and work related expenses to help support them in their respective roles; and
    - independent oversight of the work expenses accessed by current and former parliamentarians and MOP(S) staff through IPEA’s reporting and auditing activities.

*IPEA Budget Statements*

## ENTITY RESOURCE STATEMENT

Table 1.1 shows the total funding from all sources available to IPEA for its operations and to deliver programs and services on behalf of the Government.

The table summarises how resources will be applied by outcome (government strategic policy objectives) and by administered (on behalf of the Government or the public) and departmental (for the entity’s operations) classification.

For more detailed information on special appropriations, please refer to *Budget Paper No. 4 – Agency Resourcing*.

Information in this table is presented on a resourcing (that is, appropriations/cash available) basis, whilst the ‘Budgeted expenses by Outcome’ tables in Section 2 and the financial statements in Section 3 are presented on an accrual basis.

### Table 1.1: Independent Parliamentary Expenses Authority resource statement — Budget estimates for 2018-19 as at Budget May 2018

|  |  |  |
| --- | --- | --- |
| **Departmental** | *2017-18* | 2018-19 |
| *Estimated* | Estimate |
| *actual* |  |
| *$'000* | $'000 |
| *10,142* | 9,981 |
| Annual appropriations - ordinary annual services (a) |
| Departmental appropriation |
| Total departmental annual appropriations | *10,142* | 9,981 |
| ***Total departmental resourcing*** | ***10,142*** | **9,981** |
| **Administered** | *34,543* | 35,111 |
| Annual appropriations - ordinary annual services (a) |
| Outcome 1 |
| Total administered annual appropriations | *34,543* | 35,111 |
| Total administered special appropriations (b) | *30,974* | 31,728 |
| **Total administered resourcing** | ***65,517*** | **66,839** |
| **Total resourcing for Independent Parliamentary Expenses** | ***75,659*** | **76,820** |
| **Authority** |



**Average staffing level (number)**

*2017-18*

*66*

2018-19

65

Prepared on a resourcing (i.e. appropriations available) basis.

Note: All figures shown above are GST exclusive – these may not match figures in the cash flow statement.

1. Appropriation Bill (No. 1) 2018-19.
2. For further information on special appropriations, please refer to Budget Paper No. 4 - Agency Resourcing. Please also see Table 2.1.1 for further information on outcome and program expenses broken down by various funding sources, e.g. annual appropriations and special appropriations.

*IPEA Budget Statements*

## BUDGET MEASURES

No Budget measures have been announced since the 2017-18 Mid-Year Economic and Fiscal Outlook (MYEFO) that impact IPEA.

*IPEA Budget Statements*

# Section 2: Outcomes and planned performance

Government outcomes are the intended results, impacts or consequences of actions by the Government on the Australian community. Commonwealth programs are the primary vehicle by which government entities achieve the intended results of their outcome statements. Entities are required to identify the programs which contribute to government outcomes over the Budget and forward years.

Each outcome is described below together with its related programs. The following provides detailed information on expenses for each outcome and program, further broken down by funding source.

**Note:**

Performance reporting requirements in the Portfolio Budget Statements are part of the enhanced Commonwealth performance framework established by the *Public Governance, Performance and Accountability Act 2013*. It is anticipated that the performance criteria described in Portfolio Budget Statements will be read with broader information provided in an entity’s corporate plans and annual performance statements – included in Annual Reports - to provide an entity’s complete performance story.

The most recent corporate plan for Independent Parliamentary Expenses Authority can be found at: [https://www.ipea.gov.au/corporate\_plan/index.html.](https://www.ipea.gov.au/corporate_plan/index.html)

The most recent annual performance statement can be found at: https://[www.ipea.gov.au/](http://www.ipea.gov.au/) annual-reports/2016-2017/report.

*IPEA Budget Statements*

## 2.1 BUDGETED EXPENSES AND PERFORMANCE FOR OUTCOME 1

**Outcome 1**: Support for current and former parliamentarians and others as required by the Australian Government through the delivery of, independent oversight and advice on, work resources and travel resources.

**Linked programs**

|  |
| --- |
| **Department of Finance** |
| **Programs**   * Program 3.1 – Ministerial and Parliamentary Services |
| **Contribution to Outcome 1 made by linked programs**  IPEA administers and advises on travel related work expenses and provides independent oversight of the work expenses administered by the Department of Finance for current and former parliamentarians and their staff. |

*IPEA Budget Statements*

### Budgeted expenses for Outcome 1

This table shows how much IPEA intends to spend (on an accrual basis) on achieving the outcome, broken down by program, as well as by Administered and Departmental funding sources.

### Table 2.1.1: Budgeted expenses for Outcome 1



**Outcome 1: Support for current and former parliamentarians and others as required by the Australian Government through the delivery of, independent oversight and advice on, w ork resources and travel resources.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 2017-18  Estimated  actual  $'000 | | 2018-19  Budget  $'000 | 2019-20  Forw ard estimate  $'000 | 2020-21  Forw ard estimate  $'000 | 2021-22  Forw ard estimate  $'000 |
| **Program 1.1: Independent Parliamentary Expenses Authority – Travel Oversight and**  **Reporting** | | | | | |
| Administered expenses Ordinary annual services (Appropriation Bill No. 1)  Members of Parliamentary Staff Travel Costs  Special appropriations *Parliamentary Business Resources Act 2017 Parliamentary Entitlements Act 1990*  *Parliamentary Retirement Travel Act 2002* | 34,543  13,979  16,800  195 | 35,111  30,734  500  494 | 35,617  35,583  250  543 | 36,201  31,985  125  593 | 36,745  32,960  50  602 |
| **Administered total** | 65,517 | 66,839 | 71,993 | 68,904 | 70,357 |
| Departmental expenses Departmental appropriation | 10,142 | 9,981 | 10,065 | 8,737 | 8,775 |
| **Departmental total** | 10,142 | 9,981 | 10,065 | 8,737 | 8,775 |
| **Total expenses for program 1.1** | **75,659** | **76,820** | **82,058** | **77,641** | **79,132** |
| **Outcome 1 Totals by appropriation type** | | | | | |
| Administered expenses Ordinary annual services (Appropriation Bill No. 1) Special appropriations | 34,543 | 35,111 | 35,617 | 36,201 | 36,745 |
| 30,974 | 31,728 | 36,376 | 32,703 | 33,612 |
| **Administered total** | 65,517 | 66,839 | 71,993 | 68,904 | 70,357 |
| Departmental expenses Departmental appropriation | 10,142 | 9,981 | 10,065 | 8,737 | 8,775 |
| **Departmental total** | 10,142 | 9,981 | 10,065 | 8,737 | 8,775 |
| **Total expenses for Outcome 1** | **75,659** | **76,820** | **82,058** | **77,641** | **79,132** |

|  |  |  |
| --- | --- | --- |
| **Average staffing level (number)** | 2017-18 | 2018-19 |
| 66 | 65 |

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change.

*IPEA Budget Statements*

### Table 2.1.2: Performance Criteria for Outcome 1

Table 2.1.2 below details the current performance criteria for each program associated with Outcome 1. It also summarises how each program is delivered and where 2018-19 Budget measures have created new programs or materially changed existing programs.

|  |  |  |
| --- | --- | --- |
| **Outcome 1 -** Support for current and former parliamentarians and others as required by the Australian Government through the delivery of, independent oversight and advice on, work resources and travel resources. | | |
| **Program 1.1 – Independent Parliamentary Expenses Authority – Travel Oversight and Reporting**  IPEA provides services to parliamentarians and their staff and publicly reports on their expenditure. | | |
| **Delivery** | IPEA’s objective is to administer and advise on travel related work expenses and provide independent oversight of the work expenses provided to current and former parliamentarians and their staff through its reporting and auditing activities. | |
| **Performance information: Program 1.1 – IPEA – Travel Oversight and Reporting** | | |
| **Year** | **Performance criteria** (a) | **Targets** |
| 2017-18 | Services to Ministers, Office-holders, Senators, Members and their staff meet agreed service standards. | On target -   * 95% of client contacts acknowledged within 24 hours and responded to within agreed timeframes. * 95% of payments will be made within agreed timeframes. * 100% of Monthly Management Reports are being distributed by the 15th of each month. * 100% of parliamentary expenditure reports will be compiled and published within agreed timeframes. * 100% of audits of individual parliamentarian’s expenses are being completed within agreed timeframes. |
| 2018-19 | **Travel and Advice**   * Provide clear and timely advice to parliamentarians and MOP(S) staff on travel and related expenses. * Accurate and timely processing of claims for travel expenses and allowances.   **Reporting**   * Increasing transparency through the compilation of reports detailing the work resources of current and former parliamentarians and the travel resources of MOP(S) staff.   **Audit and Assurance**   * Auditing the work resources of parliamentarians and the travel for MOP(S) staff. | * 95% of client contacts acknowledged within 24 hours and responded to within agreed timeframes. * 95% of payments will be made within agreed timeframes. * 100% of reports on parliamentary expenditure are compiled and published within agreed timeframes. * 100% of audits of individual parliamentarian’s expenses are being completed within agreed timeframes. |

Table continues on next page

*IPEA Budget Statements*

### Table 2.1.2: Performance criteria for Outcome 1 (continued)

|  |  |  |
| --- | --- | --- |
| **Performance information: Program 1.1 - Independent Parliamentary Expenses Authority – Travel Oversight and Reporting** | | |
| **Year** | **Performance Criteria** | **Targets** |
| 2019-20 and beyond | **Travel and Advice**   * Provide clear and timely advice to parliamentarians and MOP(S) staff on travel and related expenses. * Accurate and timely processing of claims for travel expenses and allowances.   **Reporting**   * Increasing transparency through the compilation of reports detailing the work resources of current and former parliamentarians and the travel resources of MOP(S) staff.   **Audit and Assurance**   * Auditing the work resources of parliamentarians and the travel resources of MOP(S) staff. | * 95% of client contacts acknowledged within 24 hours and responded to within agreed service level standards. * 95% of payments will be made within agreed service level standards. * 100% of reports on parliamentary expenditure are compiled and published within agreed service level standards. * 100% of audits of individual Parliamentarian’s expenses are being completed within agreed service level standards. |
| **Purpose** | Provide independent monitoring, auditing and reporting of the work resources accessed by current and former parliamentarians and MOP(S) staff. Deliver services relating to the administration of travel expenses, allowances and related expenses including advice on and processing of, these claims. | |

*IPEA Budget Statements*

# Section 3: Budgeted financial statements

Section 3 presents budgeted financial statements which provide a comprehensive snapshot of entity finances for the 2018-19 budget year, including the impact of budget measures and resourcing on financial statements.

## BUDGETED FINANCIAL STATEMENTS

* + 1. **Differences between entity resourcing and financial statements**

No material differences exist between entity resourcing and the financial statements.

* + 1. **Explanatory notes and analysis of budgeted financial statements**

### Comprehensive Income Statement *–* Departmental

IPEA is budgeting a break even result for 2018-19 and across the forward estimates. The decrease in revenue from government and expenses in 2020-21 and beyond primarily reflects the effect of the Parliamentary Expenses Management System (PEMS) measure that was published in the Portfolio Additional Estimates Statements 2017-18 (PAES).

### Schedule of budgeted income and expenses *–* Administered

The administered supplier expenses reflect estimated work and travel expenses for current and former parliamentarians and MOP(S) staff. There has been no significant changes to administered expenses from the amounts published in the PAES.

*IPEA Budget Statements*

## 3.2. BUDGETED FINANCIAL STATEMENTS TABLES

### Table 3.1: Comprehensive income statement (showing net cost of services) for the period ended 30 June

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **EXPENSES**  Employee benefits Suppliers  **Total expenses LESS:**  **OWN-SOURCE INCOME**  **Ow n-source revenue Total ow n-source income**  **Net (cost of)/contribution by services**  Revenue from Government  **Surplus/(deficit) attributable to the Australian Government**  **Total comprehensive income/(loss) attributable to the Australian**  **Government** | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
| Estimated | Budget | Forw ard | Forw ard | Forw ard |
| actual |  | estimate | estimate | estimate |
| $'000 | $'000 | $'000 | $'000 | $'000 |
| 7,196 | 7,071 | 7,156 | 5,811 | 5,949 |
| 2,946 | 2,910 | 2,909 | 2,926 | 2,826 |
| **10,142** | **9,981** | **10,065** | **8,737** | **8,775** |
|  |  |  | | |
| **-** | **-** | **-** | **-** | **-** |
| **(10,142)** | **(9,981)** | **(10,065)** | **(8,737)** | **(8,775)** |
| 10,142 | 9,981 | 10,065 | 8,737 | 8,775 |
| **-** | **-** | **-** | **-** | **-** |
| **-** | **-** | **-** | **-** | **-** |

Prepared on Australian Accounting Standards basis.

### Table 3.2: Budgeted departmental balance sheet (as at 30 June)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **ASSETS**  **Financial assets**  Trade and other receivables  ***Total financial assets* Total assets LIABILITIES**  **Provisions**  Employee provisions ***Total provisions* Total liabilities**  **Net assets EQUITY\***  Retained surplus (accumulated deficit)  **Total equity** | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
| Estimated | Budget | Forward | Forward | Forward |
| actual |  | estimate | estimate | estimate |
| $'000 | $'000 | $'000 | $'000 | $'000 |
| 1,123 | 1,123 | 1,123 | 1,123 | 1,123 |
| ***1,123*** | ***1,123*** | ***1,123*** | ***1,123*** | ***1,123*** |
| **1,123** | **1,123** | **1,123** | **1,123** | **1,123** |
| 1,123 | 1,123 | 1,123 | 1,123 | 1,123 |
| ***1,123*** | ***1,123*** | ***1,123*** | ***1,123*** | ***1,123*** |
| **1,123** | **1,123** | **1,123** | **1,123** | **1,123** |
| **-** | **-** | **-** | **-** | **-** |
| - | - | - | - | - |
| **-** | **-** | **-** | **-** | **-** |

Prepared on Australian Accounting Standards basis.

\*Equity is the residual interest in assets after deduction of liabilities.

*IPEA Budget Statements*

### Table 3.3: Departmental statement of changes in equity — summary of movement (Budget year 2018-19)

IPEA does not have any changes in equity.

### Table 3.4: Budgeted departmental statement of cash flows (for the period ended 30 June)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **OPERATING ACTIVITIES**  **Cash received**  Appropriations ***Total cash received* Cash used**  Employees Suppliers  ***Total cash used***  **Net cash from/(used by) operating activities**  **Net increase/(decrease) in cash held**  Cash and cash equivalents at the beginning of the reporting period  **Cash and cash equivalents at the end of the reporting period** | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
| Estimated | Budget | Forward | Forward | Forward |
| actual |  | estimate | estimate | estimate |
| $'000 | $'000 | $'000 | $'000 | $'000 |
| 10,142 | 9,981 | 10,065 | 8,737 | 8,775 |
| ***10,142*** | ***9,981*** | ***10,065*** | ***8,737*** | ***8,775*** |
| 7,196 | 7,071 | 7,156 | 5,811 | 5,949 |
| 2,946 | 2,910 | 2,909 | 2,926 | 2,826 |
| ***10,142*** | ***9,981*** | ***10,065*** | ***8,737*** | ***8,775*** |
| **-** | **-** | **-** | **-** | **-** |
| **-** | **-** | **-** | **-** | **-** |
| - | - | - | - | - |
| - | - | - | - | - |

Prepared on Australian Accounting Standards basis.

### Table 3.5: Departmental capital budget statement (for the period ended 30 June)

IPEA does not have any budgeted capital expenditure on behalf of the Government.

### Table 3.6: Statement of asset movements (Budget year 2018-19)

IPEA does not have any budgeted non-financial assets on behalf of the Government.

*IPEA Budget Statements*

### Table 3.7: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **EXPENSES**  Suppliers  **Total expenses administered on behalf of Government**  **LESS:**  **OWN-SOURCE INCOME**  **Own-source revenue Total own-source revenue**  **administered on behalf of**  **Government**  **Net (cost of)/contribution by services**  **Total comprehensive income/(loss)** | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
| Estimated | Budget | Forward | Forward | Forward |
| actual |  | estimate | estimate | estimate |
| $'000 | $'000 | $'000 | $'000 | $'000 |
| 65,517 | 66,839 | 71,993 | 68,904 | 70,357 |
| **65,517** | **66,839** | **71,993** | **68,904** | **70,357** |
|  |  |  | | |
| **-** | **-** | **-** | **-** | **-** |
| **(65,517)** | **(66,839)** | **(71,993)** | **(68,904)** | **(70,357)** |
| **(65,517)** | **(66,839)** | **(71,993)** | **(68,904)** | **(70,357)** |

Prepared on Australian Accounting Standards basis.

### Table 3.8: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **ASSETS**  **Financial assets**  Trade and other receivables  ***Total financial assets***  **Total assets administered on behalf of Government**  **LIABILITIES**  **Payables**  Suppliers ***Total payables* Provisions**  Other provisions  ***Total provisions***  **Total liabilities administered on behalf of Government**  **Net assets/(liabilities)** | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
| Estimated | Budget | Forward | Forward | Forward |
| actual |  | estimate | estimate | estimate |
| $'000 | $'000 | $'000 | $'000 | $'000 |
| 108 | 108 | 108 | 108 | 108 |
| ***108*** | ***108*** | ***108*** | ***108*** | ***108*** |
| **108** | **108** | **108** | **108** | **108** |
| 3,945 | 3,945 | 3,945 | 3,945 | 3,945 |
| ***3,945*** | ***3,945*** | ***3,945*** | ***3,945*** | ***3,945*** |
| 3,619 | 3,619 | 3,619 | 3,619 | 3,619 |
| ***3,619*** | ***3,619*** | ***3,619*** | ***3,619*** | ***3,619*** |
| **7,564** | **7,564** | **7,564** | **7,564** | **7,564** |
| **(7,456)** | **(7,456)** | **(7,456)** | **(7,456)** | **(7,456)** |

Prepared on Australian Accounting Standards basis.

*IPEA Budget Statements*

### Table 3.9: Schedule of budgeted administered cash flows (for the period ended 30 June)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **OPERATING ACTIVITIES**  **Cash received *Total cash received* Cash used**  Suppliers  ***Total cash used***  **Net cash from/(used by) operating activities**  ***Net increase/(decrease) in cash held***  Cash and cash equivalents at beginning of reporting period  Cash from Official Public Account for:  - Appropriations  *Total cash from Official Public Account*  **Cash and cash equivalents at end of reporting period** | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
| Estimated | Budget | Forward | Forward | Forward |
| actual |  | estimate | estimate | estimate |
| $'000 | $'000 | $'000 | $'000 | $'000 |
|  |  |  | | |
| ***-*** | ***-*** | ***-*** | ***-*** | ***-*** |
| 65,517 | 66,839 | 71,993 | 68,904 | 70,357 |
| ***65,517*** | ***66,839*** | ***71,993*** | ***68,904*** | ***70,357*** |
| **(65,517)** | **(66,839)** | **(71,993)** | **(68,904)** | **(70,357)** |
| ***(65,517)*** | ***(66,839)*** | ***(71,993)*** | ***(68,904)*** | ***(70,357)*** |
| - | - | - | - | - |
| 65,517 | 66,839 | 71,993 | 68,904 | 70,357 |
| *65,517* | *66,839* | *71,993* | *68,904* | *70,357* |
| **-** | **-** | **-** | **-** | **-** |

Prepared on Australian Accounting Standards basis.

### Table 3.10: Administered capital budget statement (for the period ended 30 June)

IPEA has no budgeted capital administered on behalf of Government.

### Table 3.11: Statement of administered asset movements (Budget year 2018-19)

IPEA has no budgeted non-financial assets administered on behalf of the Government.