



**Australian Government**  

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**Department of Finance**



# About the Department of Finance

Now more than ever, it is an exciting time to join the department. We are on a journey of internal change that will continue to modernise the way we do business. We are modern, agile and connected to deliver advice and services more responsively and efficiently, and in a more sustainable way. The work we do is varied and interesting, and there are many opportunities to work on projects in a model similar to a professional services firm, with all the benefits of the public sector.

Don't miss  
your chance

# Finance

The Department of Finance is a central agency in the Australian Public Service and plays a significant role in many areas of the government's agenda, to ensure its outcomes are met.

**The department is committed to advancing public sector reform and leading the public sector in delivering excellence and value in government business.**

One of our key responsibilities is supporting the delivery of the Australian Government Budget, however our work extends well beyond managing government expenditure.

Some of the areas we manage and provide advice on include:

- the government's non-defence domestic property portfolio
- key asset sales
- the government's financial framework
- entitlements for parliamentarians and their employees
- Government Business Enterprises

- general insurance services to other government agencies
- risk management
- whole-of-government procurement
- whole-of-government ICT.

The department is a diverse and inclusive workforce which aims to attract, retain and support employees from all diversity groups. We are of the firm belief that to ensure the department is viable, productive and innovative, we need to utilise the capabilities, skills and experience of people from diverse backgrounds.

Currently we have five diversity related networks which contribute to the positive culture of the department:

- Aboriginal and Torres Strait Islander Staff Network
- Diversity Network
- Lesbian, Gay, Bisexual, Transgender and Intersex Plus Network
- Women's Network
- Young Leader's Network.

to join the  
Department of Finance

# What can you expect?

As part of our award winning program, you will:

- Make a real contribution, through assisting government to provide high quality advice and services over a wide range of policy and program areas.
- Be supported by a Career and Professional Development Coordinator and a buddy who will ease your transition to the department. There are also networking opportunities with senior leaders and graduates from other agencies, as well as meeting our portfolio ministers.
- Receive a competitive starting salary, joining the department as an ongoing employee at the APS3 level and be paid \$59,632, plus 15.4 per cent superannuation. You will also have the opportunity to apply for promotion to the APS4 and APS5 levels during your graduate year.
- Participate in learning and development opportunities and be given lots of quality training throughout your graduate year and beyond.
- Be invited to join any of our networks, including a social club, Women's Network, Young Leaders' Network, Aboriginal and Torres Strait Islander Staff Network, Lesbian Gay Bisexual Transgender and Intersex Plus Network, and a Diversity Network.
- Have access to a range of facilities and networks. Finance is committed to looking after its employees and you'll have access to an onsite gym, exercise classes and health programs.

We offer Australia's  
best and brightest graduates  
a challenging and  
rewarding start  
to their  
careers.

- Have the opportunity to work on diverse and varied projects critical to the government's agenda.
- Work in a new state of the art building designed to enhance greater collaboration between staff.

*\*A new enterprise agreement outlining ongoing salary and working conditions is currently being negotiated.*



**About**

# Who are we looking for?

At the Department of Finance, we work on many aspects of the government's agenda in a project based model. To support this, we are looking for high-calibre, ambitious graduates with a broad range of qualifications and experiences, including:

- Accounting
- Arts
- Business
- Commerce
- Communication
- Economics
- Engineering
- Finance
- Information Communications Technology
- Law
- Property.

We are looking for graduates who are responsive, comfortable with change, who want to be challenged and work in a flexible and fast paced environment. Graduates that demonstrate a desire to learn and who have the right attitude.

Some of the main skills we look for in our graduates are:

- ability to think critically
- strong research and analysis skills
- ability to work as part of a team
- strong verbal and written communication skills
- ability to think outside of the square and to be creative
- accuracy and attention to detail
- good judgement.

# About

We believe that our employees, with their diverse skills, languages and backgrounds, are our richest asset and we encourage applicants from all sectors of the community to apply for a position with us.

**We strive for and celebrate diversity in our workforce.**

**Does this sound like you?**

Find out more about how you can be a part of our Graduate Development Program.

[www.facebook.com/Department-of-Finance-Graduate-Program](http://www.facebook.com/Department-of-Finance-Graduate-Program)

[www.finance.gov.au/about-the-department/working-at-finance/recruitment/graduates/](http://www.finance.gov.au/about-the-department/working-at-finance/recruitment/graduates/)

# Apply

In order to apply for our Graduate Development Program you must:

- be an Australian citizen, or provide evidence that you will be granted Australian citizenship before the program commences
- have maintained at least a credit average throughout your university degree
- be willing to relocate to Canberra.
- be completing your final year of study in 2016 or have completed your degree in the last five years (i.e. completed your study no earlier than 2012)

## Need more information?

[02] 6215 1770

[recruitment@finance.gov.au](mailto:recruitment@finance.gov.au)

[www.finance.gov.au](http://www.finance.gov.au)

[www.facebook.com/](http://www.facebook.com/Department-of-Finance-Graduate-Program)

**Department-of-Finance-  
Graduate-Program**

Applications  
for our 2017 Graduate  
Development Program  
**open February 25 2016  
and close April 5  
2016.**

Apply  
online and, if  
your initial application  
is successful, have the  
chance to complete  
online assessments and  
possibly visit one of our  
assessment centres to  
meet with our  
team.