

A stack of several books is shown in a grayscale, slightly blurred style. A large teal circle is overlaid on the top right portion of the stack, partially obscuring the books. The text 'Part 6: Appendices' is centered within this teal circle.

Part 6: Appendices

Appendix 1: Workforce
statistics

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resources and
resources by
outcome

Appendix 1: Workforce statistics

The following tables show our workforce statistics for 2016–17 including staff numbers and whether they are ongoing, non-ongoing or casual, their substantive classification and their gender, location and remuneration.

Table 13: Ongoing, non-ongoing and casual staff, by substantive classification and gender, 30 June 2016 and 30 June 2017

Employment type	Gender	APS Classification									
		SES 1–3		EL 2		APS 6–EL 1		APS 1–5		Total	
		2016	2017	2016	2017	2016	2017	2016	2017	2016	2017
Ongoing	Female	29	31	100	93	373	367	303	275	805	766
	Male	45	45	107	96	332	326	166	167	650	634
	<i>Subtotal</i>	74	76	207	189	705	693	469	442	1,455	1,400
Non-ongoing	Female	–	–	–	2	4	7	5	12	9	21
	Male	–	–	–	1	–	1	5	10	5	12
	<i>Subtotal</i>	–	–	–	3	4	8	10	22	14	33
Casual	Female	–	–	–	1	–	–	62	57	62	58
	Male	–	–	1	2	–	–	280	243	281	245
	<i>Subtotal</i>	–	–	1	3	–	–	342	300	343	303
Total		74	76	208	195	709	701	821	764	1,812	1,736

Table 14: Ongoing and non-ongoing Aboriginal and Torres Strait Islander staff, 30 June 2016 and 30 June 2017

Employment type	Staff numbers	
	2016	2017
Ongoing	24	31
Non-ongoing	–	–
Total	24	31

Table 15: Ongoing, non-ongoing and casual staff, by attendance type, 30 June 2016 and 30 June 2017

Employment type	Attendance type							
	Full-time		Part-time		Casual		Total	
	2016	2017	2016	2017	2016	2017	2016	2017
Ongoing	1,290	1,248	165	152	–	–	1,455	1,400
Non-ongoing	11	31	3	2	–	–	14	33
Casual	–	–	–	–	343	303	343	303
Total	1,301	1,279	168	154	343	303	1,812	1,736^a

a. Due to machinery-of-government changes, 84 ongoing and six non-ongoing employees joined Finance from Shared Services, 91 employees moved from Finance to the Digital Transformation Agency, and 41 employees moved to the Independent Parliamentary Expenses Authority.

Table 16: Ongoing, non-ongoing and casual staff, by location, 30 June 2016 and 30 June 2017

Location	Employment type							
	Ongoing		Non-ongoing		Casual		Total	
	2016	2017	2016	2017	2016	2017	2016	2017
ACT ^a	1,413	1359	13	31	191	167	1,617	1,557
NSW	12	12	–	–	54	49	66	61
NT	2	1	–	–	2	2	4	3
QLD	8	7	–	–	27	25	35	32
SA	3	4	–	–	15	11	18	15
TAS	1	1	1	1	3	3	5	5
VIC	11	10	–	–	36	33	47	43
WA	5	6	–	1	15	13	20	20
Total	1,455	1,400	14	33	343	303	1,812	1,736

a. Figures include one employee deployed to Indonesia as at 30 June 2017 and two employees deployed to Indonesia and Solomon Islands as at 30 June 2016.

Remuneration

Table 17: Available salary ranges (excluding casuals), 30 June 2017

APS classification	Minimum (\$)	Maximum (\$)
SES 1–3	163,712	N/A ^a
EL 2 (non-SES)	126,308	157,345
APS 6 – EL 1 (non-SES)	79,925	133,471
APS 1–5 (non-SES)	45,249	81,516

a. The Secretary, in consultation with Finance's Executive Board, determines the salaries of all SES staff.

Note: These figures reflect base salary only and exclude superannuation and other benefits.

Table 18: Actual salary ranges (excluding casuals), 30 June 2017

APS classification	Minimum (\$)	Maximum (\$)
SES 1–3	163,712	342,720
EL 2 (non-SES)	126,308	157,345
APS 6 – EL 1 (non-SES)	79,925	136,354
APS 1–5 (non-SES)	45,249	81,516

Note: Figures reflect base salary only and exclude superannuation and other benefits.

Appendix 2: Other management matters

Advertising and market research

Under section 311A of the *Commonwealth Electoral Act 1918*, Finance is required to disclose payments for advertising and market research (payments over the reportable threshold of \$13,000 (GST inclusive)).

During 2016–17, Finance’s total reportable expenditure for advertising and market research was \$297,927.31 (see Table 19).

Finance also manages whole-of-government campaign and non-campaign advertising contracts, however Finance does not report expenditure under these contracts as the agency responsible for the campaign reports.

Table 19: Advertising and market research expenditure, 2016–17

Organisation	Purpose	Expenditure (\$, GST inclusive)
Market research organisations		
Australian Market Research Pty Ltd	Customer survey, analysis services and department activity survey	157,551.00
Piazza Research	Chief Financial Officer Survey	27,293.99
Media advertising organisations		
Dentsu Mitchell Media Australia	Advertising for expressions of interest for the Canberra office divestment, recruitment and office relocation advertising.	113,082.32
Total reportable payments		297,927.31

Grants

Information on [grants awarded by Finance](#) during the period 1 July 2016 to 30 June 2017 is available on our website.

Disability reporting

Since 1994, non-corporate Commonwealth entities have reported on their performance as policy adviser, purchaser, employer, regulator and provider under the Commonwealth Disability Strategy. In 2007–08, reporting on the employer role was transferred to the Australian Public Service Commission’s State of the Service reports and the APS Statistical Bulletin. From 2010–11, entities have no longer been required to report on these functions.

The Commonwealth Disability Strategy has been overtaken by the National Disability Strategy 2010–2020, which sets out a 10-year national policy framework to improve the lives of people with disability, promote participation and create a more inclusive society. A high-level, two-yearly report will track progress against each of the six outcome areas of the strategy and present a picture of how people with disability are faring. The first of these progress reports was published in 2014, and can be found on the Department of Social Services website.

Information Publication Scheme

Entities subject to the *Freedom of Information Act 1982* are required to publish information to the public as part of the Information Publication Scheme. This requirement is in Part II of the Act and has replaced the former requirement to publish a section 8 statement in an annual report. Each agency must display on its website a plan showing what information it publishes in accordance with the scheme’s requirements. [Finance’s plan](#) is available on our website.

Members of the public can provide comments on Finance’s information publication plan through the freedom of information coordinator.

Appendix 3: Entity resources and resources by outcome

Table 20: Entity resource statement, 2016–17

	Actual available appropriations for 2016–17 \$'000 (A)	Payments made 2016–17 \$'000 (B)	Balance remaining 2016–17 \$'000 (A) – (B)
Ordinary annual services^a			
Departmental appropriation^b	462,358	351,978	110,380
Section 75 transfers	614		614
Total	462,972	351,978	110,994
Administered expenses			
Outcome 1	—	—	
Outcome 2 ^c	16,739	12,908	
Outcome 3 ^c	295,516	285,561	
Total	312,255	298,468	
Total ordinary annual services [A]	775,227	650,446	
Other services^d			
Departmental non-operating			
Equity injections	199,967	127,968	71,999
Total	199,967	127,968	71,999
Administered non-operating			
Administered assets and liabilities	18,055	1,779	
Total	18,055	1,779	
Total other services [B]	218,023	129,747	
Special appropriations			
Special appropriations limited by criteria/entitlement			
<i>Medibank Private Sale Act 2006</i>		474	
<i>Superannuation Act 1922</i>		81,985	
<i>Superannuation Act 1976</i>		4,291,400	
<i>Superannuation Act 1990</i>		1,936,684	
<i>Governance of Australian Government Superannuation Schemes Act 2011</i>		1,208	
<i>Parliamentary Contributory Superannuation Act 1948</i>		42,665	
<i>Parliamentary Superannuation Act 2004</i>		6,932	
<i>Members of Parliament (Life Gold Pass) Act 2002</i>		564	
<i>Parliamentary Entitlements Act 1990</i>		162,243	

Table 20: Entity resource statement, 2016–17 (continued)

	Actual available appropriations for 2016–17 \$'000 (A)	Payments made 2016–17 \$'000 (B)	Balance remaining 2016–17 \$'000 (A) – (B)
<i>Governor-General Act 1974</i>		1,561	
<i>Judges' Pensions Act 1968</i>		47,101	
<i>Federal Circuit Court of Australia Act 1999</i>		616	
<i>Public Governance, Performance and Accountability Act 2013</i>		109	
<i>Same-Sex Relationships (Equal Treatment in Commonwealth Laws—Superannuation) Act 2008</i>		60	
Special appropriations limited by amount			
<i>Commonwealth of Australia Constitution Act (s.66)</i>		5,016	
Total special appropriations [C]		6,578,618	
Special accounts			
Opening balance	728,420		
Appropriation receipts ^e	136,593		
Non-appropriation receipts to Special Accounts	27,185,239		
Payments made		27,243,181	
Closing balance			807,071
Total special accounts [D]	28,050,252	27,243,181	
Total resourcing and payments [A+B+C+D]	29,043,502	34,601,992	
Less appropriations drawn from annual or special appropriations above and credited to special accounts	136,593		
Total net resourcing and payments for Department of Finance	28,906,909	34,601,992	

a *Appropriation Act (No.1) 2016–17 and Appropriation Act (No.3) 2016–17*. The amount includes prior year departmental appropriations and section 74 retained revenue receipts.

b Includes an amount of \$64.396m that has been credited to the Property Special Account, \$4.151m that has been credited to the Comcover Special Account and \$9.067m that has been credited to the Co-ordinated Procurement Special Account.

c Includes an amount of \$4.919m in 2016–17 for the administered capital budget. For accounting purposes, this amount has been designated as 'contributions by owners'.

d *Appropriation Act (No. 2) 2016–17 and Appropriation Act (No. 4) 2016–17*.

e Appropriation receipts from Appropriation Act (No.1) and Appropriation Act (No.2) included above.

Outcome 1: Support sustainable Australian Government finances through providing high quality policy advice and operational support to the government and Commonwealth entities to maintain effective and efficient use of public resources.

Table 21: Expenses for Outcome 1, 2016–17

	Budget ^a 2016–17 \$'000 (A)	Actual expenses 2016–17 \$'000 (B)	Variation 2016–17 \$'000 (A) – (B)
Program 1.1: Budget and financial management			
Departmental expenses			
Departmental appropriation ^b			
Budget advice	50,518	53,746	(3,228)
Financial reporting	35,524	27,766	7,758
Expenses not requiring appropriation in the budget year ^c	3,692	6,217	(2,525)
Total for Program 1.1	89,734	87,729	2,005
Outcome 1 totals by appropriation type			
Departmental expenses			
Departmental appropriation ^b	86,042	81,512	4,530
Expenses not requiring appropriation in the budget year ^c	3,692	6,217	(2,525)
Total expenses for Outcome 1	89,734	87,729	2,005
	2015–16	2016–17	
Average staffing level (number) ^d	423	422	

a Full-year budget, including any subsequent adjustment made to the 2016–17 Budget at Additional Estimates.

b Departmental appropriation combines ordinary annual services (Appropriation Act Nos. 1 and 3) and retained revenue receipts under section 74 of the *Public Governance, Performance and Accountability Act 2013*.

c Expenses not requiring appropriation in the budget year are made up of depreciation expenses and amortisation expenses.

d Represents actual average staffing level (ASL) number for 2015–16 and 2016–17. Machinery-of-government changes have been reflected in 2016–17.

Outcome 2: Support an efficient and high-performing public sector through providing leadership to Commonwealth entities in ongoing improvements to public sector governance, including through systems, frameworks, policy, advice and service delivery.

Table 22: Expenses for Outcome 2, 2016–17

	Budget ^a 2016–17 \$'000 (A)	Actual expenses 2016–17 \$'000 (B)	Variation 2016–17 \$'000 (A) – (B)
Program 2.1: Public Sector Governance			
Administered expenses			
Ordinary annual services (Appropriation Act Nos. 1 and 3)			
Grant in aid—Australian Institute of Policy and Science	36	36	–
Grant in aid—Chifley Research Centre	228	228	–
Grant in aid—Green Institute	86	86	–
Grant in aid—Menzies Research Centre	228	228	–
Grant in aid—Page Research Centre	86	86	–
Grant in aid—Royal Humane Society of Australasia	26	26	–
Grant in aid—RSPCA Australia Inc	36	36	–
Departmental expenses			
Departmental appropriation ^b			
Financial framework	17,688	13,686	4,002
Procurement framework	13,776	12,865	911
Government shareholder oversight	5,290	3,533	1,757
Special financial claims	2,198	2,219	(21)
Special accounts			
Business Services Special Account ^c	-	122	(122)
Expenses not requiring appropriation in the budget year ^d	1,595	2,311	(716)
Total for Program 2.1	41,273	35,462	5,811

Table 22: Expenses for Outcome 2, 2016–17 (continued)

	Budget ^a 2016–17 \$'000 (A)	Actual expenses 2016–17 \$'000 (B)	Variation 2016–17 \$'000 (A) – (B)
Program 2.2: Transforming government			
Departmental expenses			
Departmental appropriation ^b			
Transforming the public sector	28,855	28,719	136
Digital transformation agenda	20,932	23,569	(2,637)
Expenses not requiring appropriation in the budget year ^d	4,059	2,716	1,343
Total for Program 2.2	53,846	55,004	(1,158)
Program 2.3: Property and construction			
Departmental expenses			
Special accounts			
Property Special Account 2014 ^e	145,722	87,683	58,039
Total for Program 2.3	145,722	87,683	58,039
Program 2.4: Insurance and risk management			
Departmental expenses			
Special accounts			
Comcover Special Account ^f	145,390	177,077	(31,687)
Total for Program 2.4	145,390	177,077	(31,687)
Program 2.5: Procurement services			
Departmental expenses			
Special accounts			
Coordinated Procurement Contracting Special Account	127,415	164,760	(37,345)
Total for Program 2.5	127,415	164,760	(37,345)
Program 2.6: Service Delivery Office			
Departmental expenses			
Departmental appropriation ^b			
Service Delivery Office	14,663	15,940	(1,277)
Expenses not requiring appropriation in the budget year ^d	551	1,798	(1,247)
Total for Program 2.6	15,214	17,738	(2,524)
Program 2.7: Public sector superannuation			
Administered expenses			
Ordinary annual services (Appropriation Act Nos. 1 and 3)			

Table 22: Expenses for Outcome 2, 2016–17 (continued)

	Budget ^a 2016–17 \$'000 (A)	Actual expenses 2016–17 \$'000 (B)	Variation 2016–17 \$'000 (A) – (B)
Act of grace	4,794	672	4,122
Compensation and legal expenses	500	373	127
Superannuation administration costs	9,924	9,924	-
Special appropriations			
<i>Federal Circuit Court of Australia Act 1999</i>	927	925	2
<i>Governance of Australian Government Superannuation Schemes Act 2011</i>	1,000	1,263	(263)
<i>Governor-General Act 1974</i>	578	577	1
<i>Judges' Pensions Act 1968</i>	88,757	88,722	35
<i>Parliamentary Contributory Superannuation Act 1948</i>	40,033	40,642	(609)
<i>Parliamentary Superannuation Act 2004</i>	7,192	6,932	260
<i>Same-Sex Relationships (Equal Treatment in Commonwealth Laws General Law Reform) Act 2008^g</i>	44	(131)	175
<i>Superannuation Act 1922</i>	18,991	18,991	-
<i>Superannuation Act 1976</i>	2,430,317	2,430,315	2
<i>Superannuation Act 1990</i>	6,381,038	6,381,040	(2)
Departmental expenses			
Departmental appropriation ^b			
Public Sector Superannuation	8,866	6,329	2,537
Expenses not requiring appropriation in the budget year ^d	254	297	(43)
Total for Program 2.7	8,993,215	8,986,871	6,344
Program 2.8: Australian Government Investment Funds			
Administered expenses			
Special Accounts			
DisabilityCare Australia Fund Special Account	343,411	4,718	338,693
Medical Research Future Fund Special Account	77,006	77,927	(921)
Building Australia Fund Special Account	126,094	3,625	122,469
Education Investment Fund Special Account	26,351	26,418	(67)
Total for Program 2.8	572,862	112,688	460,174

Table 22: Expenses for Outcome 2, 2016–17 (continued)

	Budget ^a 2016–17 \$'000 (A)	Actual expenses 2016–17 \$'000 (B)	Variation 2016–17 \$'000 (A) – (B)
Outcome 2 totals by appropriation type:			
Administered expenses			
Ordinary annual services (Appropriation Act Nos. 1 and 3)	15,944	11,695	4,249
Special appropriations	8,968,877	8,969,276	(399)
Special accounts	572,862	112,688	460,174
Departmental expenses			
Departmental appropriation ^b	112,268	106,860	5,408
Special accounts	418,527	429,642	(11,115)
Expenses not requiring appropriation in the budget year ^d	6,459	7,122	(663)
Total Expenses for Outcome 2	10,094,937	9,637,283	457,654
	2015–16	2016–17	
Average staffing level (number) ^h	643	661	

a Full-year budget, including any subsequent adjustment made to the 2016–17 Budget at Additional Estimates.

b Departmental appropriation combines ordinary annual services (Appropriation Act Nos. 1 and 3) and retained revenue receipts under section 74 of the *Public Governance, Performance and Accountability Act 2013*.

c The Business Services Special Account ceased on 1 April 2017.

d Expenses not requiring appropriation in the budget year is made up of depreciation expenses and amortisation expenses.

e Figure includes an elimination adjustment for rent charged to Finance and excludes income tax expense.

f Figure includes an elimination adjustment for insurance charged to Finance.

g The negative expense is due to a decrease in the provision relating to this line item.

h Represents actual average staffing level (ASL) number for 2015–16 and 2016–17. Machinery-of-government changes have been reflected in 2016–17.

Outcome 3: Support for parliamentarians and others as required by the Australian Government through the delivery of, and advice on, entitlements and targeted assistance

Table 23: Expenses for Outcome 3, 2016–17

	Budget ^a 2016–17 \$'000 (A)	Actual expenses 2016–17 \$'000 (B)	Variation 2016–17 \$'000 (A) – (B)
Program 3.1: Ministerial and Parliamentary Services			
Administered expenses			
Ordinary annual services (Appropriation Act Nos. 1 and 3)			
Electorate and ministerial support costs	284,539	250,507	34,032
Australian Political Exchange Program	902	399	503
Australian Political Parties for Democracy Program	2,200	1,700	500
Special appropriations			
<i>Commonwealth of Australia Constitution Act (s.66)</i>	4,966	5,016	(50)
<i>Members of Parliament (Life Gold Pass) Act 2002^b</i>	1,168	(40,338)	41,506
<i>Parliamentary Entitlements Act 1990</i>	184,549	157,277	27,272
Expenses not requiring appropriation in the budget year ^c	12,371	11,964	407
Departmental expenses			
Departmental appropriation ^d			
Services to Senators, Members and their staff	40,669	40,512	157
Car-with-driver and associated transport services	674	852	(178)
Expenses not requiring appropriation in the budget year ^c	2,449	4,417	(1,968)
Total for Program 3.1	534,487	432,306	102,181
Outcome 3 totals by appropriation type			
Administered expenses			
Ordinary annual services (Appropriation Act Nos. 1 and 3)	287,641	252,606	35,035
Special appropriations	190,683	121,955	68,728
Expenses not requiring appropriation in the budget year ^c	12,371	11,964	407

Table 23: Expenses for Outcome 3, 2016–17 (continued)

	Budget ^a 2016–17 \$'000 (A)	Actual expenses 2016–17 \$'000 (B)	Variation 2016–17 \$'000 (A) – (B)
Departmental expenses			
Departmental appropriation ^d	41,343	41,364	(21)
Expenses not requiring appropriation in the budget year ^c	2,449	4,417	(1,968)
Total Expenses for Outcome 3	534,487	432,306	102,181
	2015–16	2016–17	
Average staffing level (number) ^e	229	224	

a Full-year budget, including any subsequent adjustment made to the 2016–17 Budget at Additional Estimates.

b The negative expense is due to a decrease in the provision relating to this line item.

c Expenses not requiring appropriation in the budget year is made up of depreciation expenses and amortisation expenses.

d Departmental appropriation combines ordinary annual services (Appropriation Act Nos. 1 and 3) and retained revenue receipts under section 74 of the *Public Governance, Performance and Accountability Act 2013*.

e Represents actual average staffing level (ASL) number for 2015–16 and 2016–17. Machinery-of-government changes have been reflected in 2016–17.